

EAST DEVON DISTRICT COUNCIL

Forward Plan - For the 4 month period: 1 March 2019 to 30 June 2019

This plan contains all the **(i) important decisions that the Council and (ii) Key Decisions that the Council's Cabinet** expects to make during the 4-month period referred to above. The plan is rolled forward every month.

Key Decisions are defined by law as “**an executive decision** which is likely:–

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area

In accordance with section 9Q of the Local Government Act 2000, in determining the meaning of “significant” in (a) and (b) above regard shall be had to any guidance for the time being issued by the Secretary of State.

A public notice period of 28 clear days is required when a Key Decision is to be taken by the Council's Cabinet even if the meeting is wholly or partly to be in private. Key Decisions are shown with a Y in the Key Decisions column.

The Cabinet may only take Key Decisions in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of the Constitution and the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012. A minute of each key decision is published within 2 days of it having been made. This is available for public inspection on the Council's website <http://www.eastdevon.gov.uk>, and at the Council Offices, Knowle, Sidmouth, Devon. The law and the Council's constitution provide for urgent key decisions to be made without 28 clear days' notice of the proposed decisions having been published. A decision notice will be published for these in exactly the same way.

This plan also identifies Key Decisions which are to be considered in the private part of the meeting (Part B) and the reason why. Any written representations that a particular decision should be moved to the public part of the meeting (Part A) should be sent to the Democratic Services Team (address as above) as soon as possible. **Members of the public have the opportunity to speak on the relevant decision at meetings in accordance with public speaking rules.**

Obtaining documents

Committee reports made available on the Council's website, including those in respect of Key Decisions, include links to the relevant background documents. If a printed copy of all or part of any report or document included with the report or background document is required please contact Democratic Services (address as above) or by calling 01395 517546.

| Decision | Relevant Officer | Other meetings where the matter is to be debated / considered | Cabinet meeting date | Council Meeting date (where decision is required by Council) | Key decision (Y/N) | Part A = Public meeting Part B = private meeting [and reasons] |
|---|-------------------------|--|-----------------------------|---|---------------------------|---|
| Commercial Property Investment Framework | Deputy Chief Executive | Special Asset Management Forum 17 January 2019 | Cabinet 6 February 2019 | Council 27 February 2019 | N | Part A |
| Beer Pilot | Deputy Chief Executive | Asset Management Forum | Cabinet 6 March 2019 | Council 24 April 2019 | N | Part A |
| Delivery of Cranbrook Town Centre | Deputy Chief Executive | | Cabinet 6 March 2019 | Council 24 April 2019 | N | Part A |
| Drill Hall update | Deputy Chief Executive | | Cabinet 3 April 2019 | Council 24 April 2019 | N | Part A |
| Heart of the South West Productivity Strategy | HotSW Joint Committee | | TBC | | | |
| Seaton Seafront | Deputy Chief Executive | Asset Management Forum 29 November 2018 | TBC | | N | Part A |

February 2019